



Data Subject Right Request FORM

The General Data Protection Regulation¹ ("GDPR") provides you ("the data subject") certain rights regarding your personal data.

This form is used to submit a request to Carlsberg regarding access, rectification, erasure, restriction of processing, portability, objection to processing or objection to automated decisions. Or you can submit a Complaints notice to Carlsberg.

This request form is designed a questionnaire. In summary the sections of the questionnaire contain:

- First section to validate your identity, why you are asked to fill in mandatory fields and provide sufficient documentation. Please prepare to have digital copy of your national identification papers ready.
- Following sections to choose either Complaint or Request, and if Request chosen, to scope your request, specify type of request and assist you to clarify the request.

We have added explanatory notes and guidance below *in italic*.

We kindly request that you submit your request through this form completed by you and enclosed copy of identification papers of yours (copy of drivers license or passport AND national ID-card cf. Section 1 below).

As the completed form may contain confidential / sensitive information and your identity-documentation is of a sensitive nature, we request that you submit your request via postal mail in printing (cf. Section 12 below). This is for the safety of your information.

If you have not sufficient space in the form, you may enclose additional information in print as annex to the form.

SECTION 1: Data Subject's details – identification of the data subject

First name:

Middle name:

Surname:

Address:

City:

Zip:

State:

Country:

E-mail:

¹ Regulation (EU) 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation / "GDPR")

Telephone number (If we need to contact you about your request):

Mobile number (If we need to contact you about your request):

Employee number (If you are a current or previous employee):

Employee e-mail address (If you are a current or previous employee):

To verify your personal details cf. above we need to request documentation of your identity. For that purpose please separately enclose copies of your:

- Passport or Driver license

AND

- National issued ID-card containing current address

Now go to Section 2

SECTION 2: Do you want to issue a Data Subject Request or a Complaint?

Please select if you want to issue a Data Subject Request or a Complaint?

Data Subject Request

Complaint

If Data Subject Request now go to Section 3

If Complaint now go to Section 11

SECTION 3: Generic details of the request

Which Country and Legal Entity ("Data Controller") do you want to address your request to?

Please select one:

Bulgaria - Carlsberg Bulgaria AD

Croatia - Carlsberg Croatia d.o.o.

Czech Republic - Zatecky Pivovar, Spol. S.r.o.

Denmark - Carlsberg Global Business Services A/S

Denmark - Carlsberg Byen P/S

Denmark - Carlsberg A/S

Denmark - Carlsberg Breweries A/S

Denmark - Carlsberg Danmark A/S

Denmark - Carlsberg Supply Company Danmark A/S

Denmark - Dansk Retursystem A/S
Estonia - Saku Olletehase AS
Finland - Oy Sinebrychoff Ab
Finland - Sinebrychoff Supply Company Oy
France - Kronenbourg SAS
France - Kronenbourg Supply Company SAS
France - Onyx SAS
France - Etablissement Tafanel SA
France - Sae de Socodis SA
France - CHR Conseil SARL
France - Tafanel Gestion SARL
France - Tafanel Installations SARL
France - SAS Secobra Recherches
Germany - Baltika Deutschland GmbH
Germany - Carlsberg Deutschland GmbH
Germany - Carlsberg Deutschland Logistik GmbH
Germany - Carlsberg Supply Company Deutschland GmbH
Germany - GEDAT Getränkedaten GmbH
Germany - GELOS Getränke Logistik & Gastronomie Service GmbH & Co
Germany - Kick in Getränkefachmarkt GmbH
Germany - NDC Norddeutsches Dienstleistungs Contor Brauerei Service GmbH
Greece - Olympic Brewery SA
Greece - Hellenic Beverage Company SA
Hungary - Carlsberg Hungary kft.
Italy - Carlsberg Italia S.p.A
Italy - Carlsberg Horeca Srl
Latvia - Aldaris JSC
Lithuania - Svyturys-Utenos Alus UAB
Lithuania - UAB "Svyturys Brewery"
Norway - Ringnes AS
Norway - Ringnes Supply Company AS
Norway - E. C. Dahls Bryggeri AS
Poland - Carlsberg Shared Services Sp.z.o.o.
Poland - Carlsberg Supply Company Polska SA
Poland - Carlsberg Polska Sp.z.o.o.

Serbia - Carlsberg Serbia Ltd.
Sweden - Carlsberg Sverige AB
Sweden - Carlsberg Supply Company Sverige AB
Sweden - Brooklyn Stockholm OpCo AB
Switzerland - Carlsberg Supply Company AG
Switzerland - Feldschlösschen Supply Company AG
Switzerland - Feldschlösschen Getränke AG
Switzerland - Monster the Cat GmbH
United Kingdom - Carlsberg UK Limited
United Kingdom - Carlsberg Supply Company UK Limited

Which of your relations to the legal entity should be considered for your request?
Please select one or more:

Job applicant
Employee
Former employee
Relative to present or former employee
Consumer
Website and/or app user
Employee at business customer
Employee at potential business customer
Employee at supplier
External consultant working for the legal entity
Other

Can you specify the period of which your request is about:

Request Start Date?

Request End Date?

Which data subject right do you want to exercise?
Please select one:

Right of access (*Now go to Section 4*)
Right of rectification (*Now go to Section 5*)
Right of erasure (*Now go to Section 6*)
Right of temporary restriction of processing (*Now go to Section 7*)

Right to data portability (*Now go to Section 8*)

Right to object (*Now go to Section 9*)

Right not to be subject to a decision which may include a measure based solely on automated processing, including profiling (*Now go to Section 10*)

SECTION 4: Right of access

Our search for information relating to you as a Data Subject will be based on the information, you provide to us below. Please describe more specific (if possible) what case or business area or functionality or interaction or anything else to help us providing the requested information:

Now go to Section 12 – Submitting your request

SECTION 5: Right of rectification

What data do you perceive inaccurate or incomplete?

What would in your opinion be the correct and complete entry?

Now go to Section 12 – Submitting your request

SECTION 6: Right of erasure

What personal information should be subject to erasure? *Please specify type or content or specific data:*

Now go to Section 12 – Submitting your request

SECTION 7: Right of temporary restriction of processing

What personal information should be subject to temporary restriction of processing?

What is the reason for the temporary restriction of processing?

For how long should the temporary restriction of processing be in place? (date or event)

Now go to Section 12 – Submitting your request

SECTION 8: Right to data portability

What personal information should be subject to data portability?

Please specify type or content or specific data:

Now go to Section 12 – Submitting your request

SECTION 9: Right to object

What processing of personal data do you object to?

Please provide your reason for your objection?

Now go to Section 12 – Submitting your request

SECTION 10: Right not to be subject to a decision which may include a measure based solely on automated processing, including profiling

To which decision based on automated processing do you oppose to?

Or

To which decision based on automated processing do you request to supplemental manual processing?

Now go to Section 12 – Submitting your request

SECTION 11: Complaints

Please specify what you want to complain about in relation to Carlsberg personal data protection:

Now go to Section 12 – Submitting your request

SECTION 12: Submitting your request

To proceed with your request you should print the completed request form. Submit the printed form together with additional documentation by postal mail to:

Carlsberg Group
Ny Carlsberg Vej 100
DK-1799 Copenhagen V
Denmark
Att: Reception (Data Protection)

Carlsberg Data Protection team will be responsible for overseeing the response to your request or complaint.

Intended next step of the data subject request process is:

- We will validate your request
- We will contact you with either with request for additional information or response to your request
- We will come back to you within one month as of today

We will e-mail a brief neutral receipt to you, to the e-mail address you have provided above under Section 1.

Yours sincerely

Carlsberg Data Protection team

privacy@carlsberg.com

For and on behalf of **Carlsberg Group**.